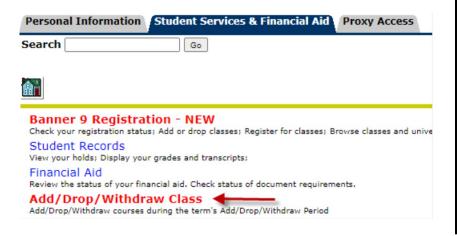
Student Instructions

Access the Add/Drop/Withdraw Class in Student Services & Financial Aid



Students options*

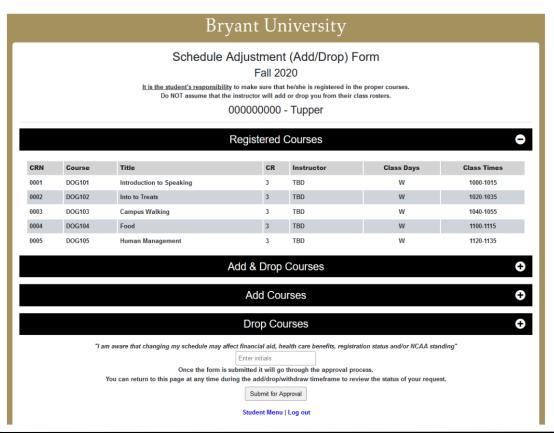
- Combination Add and Drop Courses
 - Use this option when the add must be approved before the drop can occur.
- Add a course
- Drop a course

Only applicable for first time students (Freshmen or transfers first semester). Current students can drop a course through Banner.

Withdraw from a course

Will be visible once add/drop dates have passed.

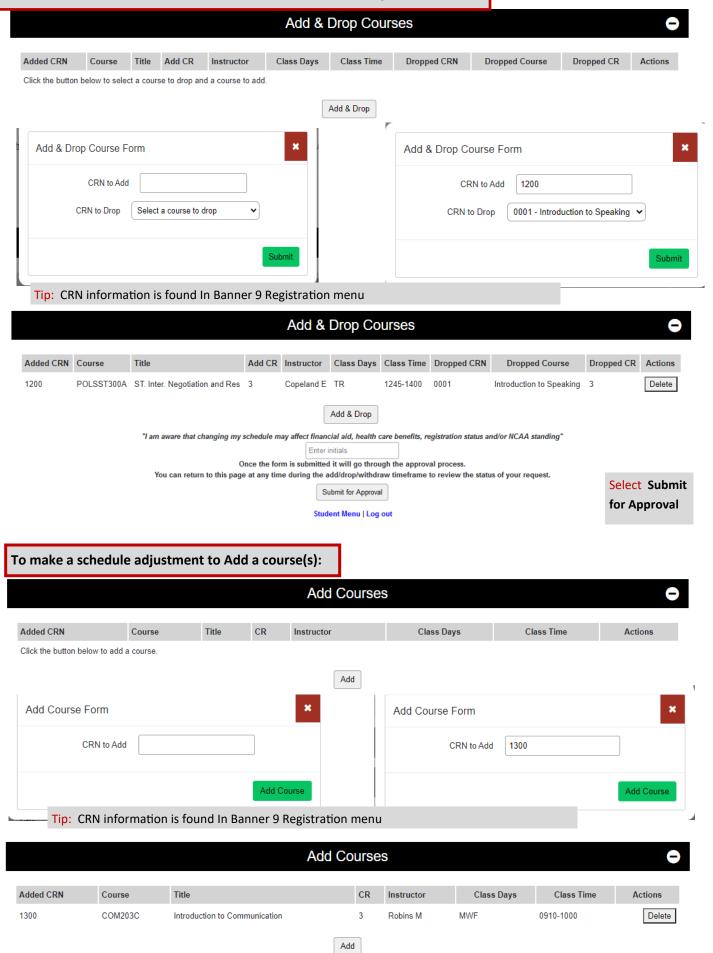
• Students may access this form to view process.



* Please note: After the term's Drop deadline, the option to Withdraw will become available

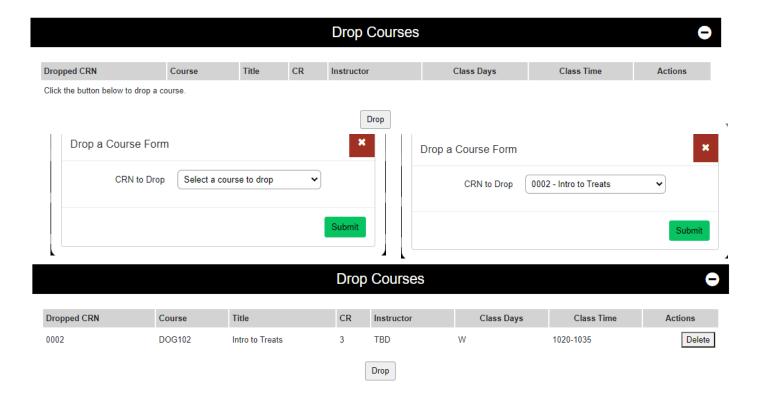
Withdraw Courses							•
Withdraw CRN	Course	Title	CR	Instructor	Class Days	Class Time	Actions
Click the button below to withdraw		Title	CK	maductor	Class Days	Class Time	Actions
Withdraw							
"I am aware that changing my schedule may affect financial aid, health care benefits, registration status and/or NCAA standing" Enter initials							
Once the form is submitted it will go through the approval process. You can return to this page at any time during the add/drop/withdraw timeframe to review the status of your request.							
Submit for Approval							
Student Menu Log out							

To make a schedule adjustment that requires both an Add and a Drop of a course(s):



For First Semester Students* To make a schedule adjustment to Drop of a course(s):

* returning students can make drop changes in Banner—additional approvals are not required for returning students



To complete any Add and/or Drop changes , Select Submit for Approval

Please Note:

- Prerequisite requirements must be met for registration
- Credit minimum (12 credits) restriction requires additional approval and may affect Financial Aid, NCAA standing, health care benefits, housing and registration status.
- Credit maximum (17 credits) restriction requires Advisor approval, except for seniors.
- It is the student's responsibility to confirm schedule adjustments in Banner after processing.