

STEP 1: Go to my.bryant.edu, and you will see this and login with your username and password (the same information you would use to login to your Bryant email account):

Authentication Required

Username:
@bryant.edu

Password:

[Forgot Password?](#)

STEP 2: Select the 'Banner' option from the Quick Launch...' drop-down menu:

My Bryant



Logout



Spring 2018 Technology Workshops

Human Resources is excited to announce SEVEN new professional development opportunities. Open yourself up to new possibilities, strategies, knowledge and skill areas by attending these Microsoft Office sessions. [Read more >>](#)

Quick Launch ... ▾

Quick Launch ...

25Live

ARMS (Athletics)

Banner

Blackboard

Bryant Career Connection

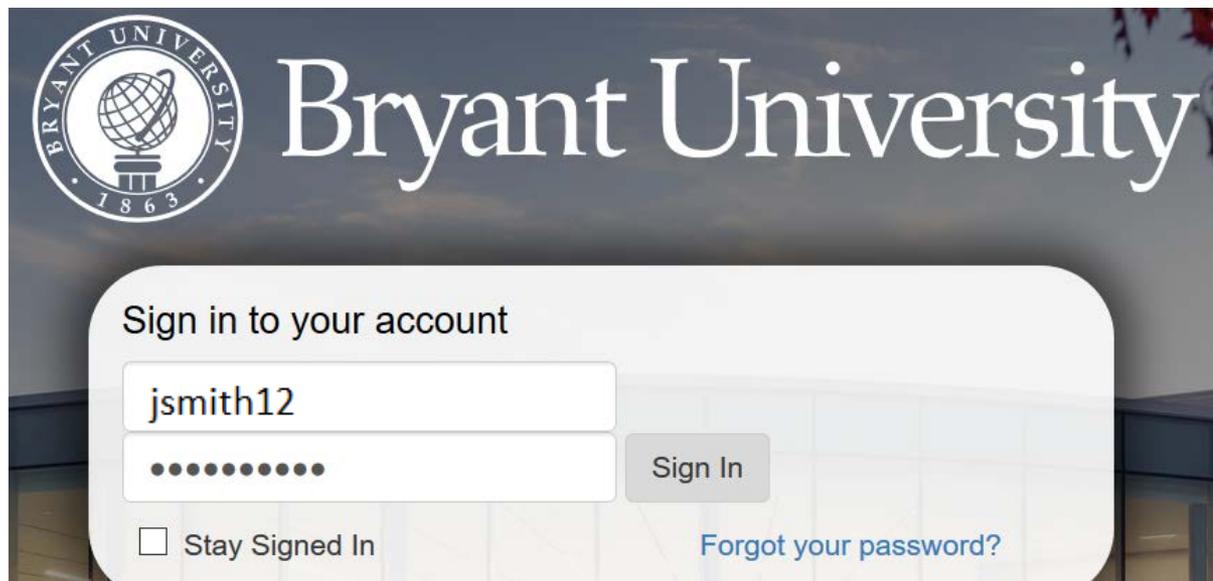
CIM Course Proposals

CIM Program Proposals

Step 3: This screen will appear next; select 'Banner Self-Service SSO'



Step 4: You'll be prompted to login once more with your Bryant credentials, and then select the 'Student Services and Financial Aid' option on the next screen that appears:



[Personal Information](#) [Student Services & Financial Aid](#) [Faculty Services](#) [Finance Menu](#) [Proxy Access](#)

Search

[SITE MAP](#) [HELP](#) [EXIT](#)

[Student Services and Financial Aid](#)

Apply for Admission, Register, View your academic records and Financial Aid

[Faculty Services](#)

Enter Grades and Registration Overrides, View Class Lists and Student Information

[Personal Information](#)

View or update your e-mail address(es); Change your PIN; Answer a survey; Update your Emergency Contact Information.

[Finance Menu](#)

Budget Queries, Approve Documents, Online Budget & Forecast

[Employee Directory](#)

Find contact information for Bryant faculty and staff. Search alphabetically, by department, or by name.

[Banner Reports](#)

Departmental Banner Reports (**If running reports from home, you have to be logged into the VPN.**)

On the next screen, you'll see the following menu options:

Registration

Check your registration status; Add or drop classes; Register for classes; Change your schedule after your initial registration; Display your class schedule.

Student Records

View your holds; Display your grades and transcripts;

Financial Aid

Review the status of your financial aid. Check status of document requirements.

Academic Internship Enrollment

Online academic internship enrollment process.

Athlete Game Tickets

Complimentary Admission and Ticket Benefits for Athletes only

Directed Study Application

Enrollment Verification Letter

Print enrollment letter for insurance, health plans, attendance verification.

Honors Menu

Honors Menu, to process course contract applications already started by your advisor

Refund Request Form

Bursar refund request form for student accounts

Register for Orientation

Register for Bryant University New Student Orientation

Sophomore International Experience Application

Application and Program Information on the Sophomore International Experience

Study Abroad Application

Application for Studying Abroad. You must attend an info session and meet with an advisor before applying.

Summer Internship Fellowship Application

Summer Internship Fellowship Application offered by the Amica Center for Career Education

Undergraduate Advising Forms

Forms for undergraduate students utilizing advising services

You'll see the link to begin your Sophomore International Experience application



SOPHOMORE INTERNATIONAL EXPERIENCE APPLICATION

PLEASE READ THIS PAGE CAREFULLY

DO NOT skip reading anything on this page when you arrive at it within the application!

Statement Regarding Selection

The Sophomore International Experience (SIE) is a unique opportunity for students to earn academic credit while learning and traveling abroad. Participants must not only be academically suited for the experience, but also personally prepared for the responsibilities of group travel. Because of this, and the University's generous financial support of the program, selection is very competitive.

Applicants will be evaluated on the following criteria:

1. Essay

The essay provides you an opportunity to explain why participation in a SIE program is personally and academically important to you. The essay is the predominant reason for how students are selected, once they've submitted a complete application, especially in instances where there are more applications than available spaces for a given program, so this piece should be well thought out and written.

2. Completeness of Application

Carefully complete all sections of the application: essay; valid passport copy upload OR payment receipt upload; and \$500 application deposit.

3. Academic, Financial and Judicial Standing

Students must be in good standing in ALL three areas to participate.

Required Items

A completed application includes the following items:

- Demographic Information: Please have this information available BEFORE clicking on "Apply Now". Your top choice program selection, ALL passport information, and a valid emergency contact's information. (If you haven't yet renewed your passport in order to apply, please do this ASAP and then retain your payment receipt so it can be uploaded at the very end of this application.)
- Essay - Information on essay parameters is available at www.bryant.edu/sophomore under "Application." Note: Copy and paste your essay from a Word document. Please finish your essay BEFORE clicking on "Apply Now" so you can cut and paste it into this application.
- A copy of your passport MUST be uploaded at the end of this application for this item to be considered complete. **If you do not have a current passport, OR if your passport will be expiring within 6 months of the expected RETURN date of the program you're applying to, then you MUST upload the payment receipt showing you've renewed your passport.** Please make sure that the receipt contains your name and student ID. The payment receipt verifies that you have not skipped this crucial step of renewing your expired/ing passport; the receipt acts as the placeholder piece for your passport item.
NOTE: DO NOT submit a passport copy that is or will be expiring before the 6 months after your intended trip's return date, or your application will not be deemed as complete (even if you have submitted your application deposit and essay). Renew your passport, upload the payment receipt and then when you receive your renewed passport in the mail, you are REQUIRED to upload your new passport information page and enter your new passport information.
- Good judicial and academic standing (minimum overall GPA of 2.0 or higher), and no Bursar holds. **Should you fall out of good judicial, financial, or academic standing prior to the travel portion of the SIE you become accepted to, you are subject to removal from the SIE program and will NOT be entitled to a refund.**
- SIE: A \$500 application deposit to be paid to the Bursar's Office, and can be paid one of three ways: through the Student Account Center by e-check (to avoid paying additional processing fees); through the Student Account Center with a credit card (credit card payments are handled through PayPath and incurs a non-refundable service fee that will be added to your payment; or via physical check*** that should be addressed and mailed to the Bursar's address:
Bryant University
Bursar's Office
1150 Douglas Pike
Smithfield, RI 02917
***Please include your nine digit Student ID number on the top center of the check, and the term you're applying for on the note line of the check, which is either winter 2020 or summer 2020.
NOTE: The quickest way to pay is via the Student Account Center. Any payments not received by 4 PM on July 1, 2019 will result in your application being deemed INCOMPLETE.

Payment

- The cost to participate in an SIE program is \$4,500. This price does not include lunches or dinners, or individual spending money. All SIE payments are due in **deposit** format; you will not see any bills for the SIE program in your Student Account Center profile. Please refer to the step-by-step payment instructions that the Study Abroad Office sends out to all 2020 SIE eligible students via PDF attachment, or the SIE informational page within the Bryant portal (accessible by anyone with an @bryant.edu email address).
- A \$500.00 deposit is due NO LATER than the application deadline of July 1, 2019. This deposit will be refunded to you ONLY if: you are not accepted to an SIE program; if you decide to withdraw before being formally accepted to an SIE; OR if you apply to a an SIE program that has to be cancelled due to low enrollment. Please note: if you are not accepted to your first choice SIE program or to an SIE that is cancelled for low enrollment, you have the option of applying for a different, still available SIE program.
- A non-refundable deposit of \$2,000 is due Friday, September 27, 2019 for winter program participants and Friday, November 8, 2019 for summer program participants.
- The final non-refundable payment of \$2,000 is due Friday, November 8, 2019 for winter program participants and Friday, February 7, 2020 for summer program participants.

Additional Items

If you are accepted, you will need to return to this site to complete the following:

- Medical, Health, and Dietary Restrictions
- Notarized Short-Term Study Abroad Agreement

Apply Now

Second page of application- students are not able to skip this page before they can move onto the next steps, or a warning message will appear

Bryant University

SOPHOMORE INTERNATIONAL EXPERIENCE REFUND AND CANCELLATION POLICY

(Student's Name)

Please enter your initials in the box to indicate you understand each item of the Refund and Cancellation Policy.

- The application deposit is non-refundable unless SIE program is cancelled, the University is unable to place the student in an SIE program, or if s/he withdraw **before** s/he has been formally accepted to participate.
- If the student must withdraw from their SIE program after acceptance but before departure due to: becoming ill or suffering an injury; who accept Orientation Leader positions or other positions; experience a loss; or other issues that conflict with the travel portion of their SIE program, the student is responsible for the entire cost of their SIE program, and **NO REFUNDS** of money owed/paid until that date will be given. Bryant University contracts the travel logistics with program providers (companies), and we are responsible for paying those contracted costs even if a student withdraws.
- Bryant University may, in its sole discretion, determine that circumstances within the foreign country may require the cancellation of the SIE program within the country. The University will provide the student with as much advance notice as possible of its intention to cancel the SIE in which s/he will participate. The University, the on-site coordinators, or the foreign government may prematurely terminate the SIE. If there is University cancellation of an SIE, all payments to the University will be refunded and the University will make every effort to help the student complete the academic work for the program.
- If the student is dismissed from the SIE for any reason, there will be no refund and s/he is responsible for the full cost of the SIE program. In addition, if the student is dismissed while in-country, the student is responsible for all costs associated with returning home.
- If the student becomes sick or injured while traveling abroad with the group, s/he will, at his/her own expense, seek out, contact, and reach the group at its next available destination. If the student seeks to return to the U.S. after commencement of the program due to serious illness, or death within the immediate family, the University bears no liability for any losses or claims incurred by the student in connection with his/her own early termination from the course. The University will make every effort to refund recoverable costs. Unrecoverable costs will not be refunded.

Submit

Students CAN skip entering their passport # and expiration date (but MUST still enter their last name and first name) on this page; when the new passport arrives, students will have the option of uploading their passport information page and updating their middle name, passport number and expiration date so it matches EXACTLY what their passport says

SOPHOMORE INTERNATIONAL EXPERIENCE APPLICATION

(Student's Name)

Country of Choice:

Passport and Cell Phone: Enter your name as it would appear on your passport and cell phone number

Passport Last Name First Middle
Passport #
Passport Expiration
Cell Phone xxxxxxxxx (no dashes)

Emergency Contact Person:

Emergency Last Name First
Relation to Student
Cell Phone xxxxxxxxx (no dashes) Work Home

Have you traveled overseas before?

I have traveled overseas to

Submit

Students who answer "Yes" to this question will see the text box that appears and type in the other countries they've traveled to before

SOPHOMORE INTERNATIONAL EXPERIENCE ESSAY

(Student name)

In approximately 500-750 words, please tell us why you are seeking to participate in one of the SIE programs. Please address both your academic and personal interests. Also, you may want to address any particular reasons or circumstances that have shaped your interests in the international education opportunity you select - family heritage, career plans, previous travel experience, course scheduling, study abroad plans, etc. Finally, please describe any goals you have set for yourself in the SIE program.

Students need to complete their essay in a Word document before cutting and pasting it into this area (to check for spelling/grammar mistakes, total word count, and in case they don't get accepted to their first choice program so they can edit/update their essay for a 2nd choice program)

Submit Essay

Save for Later

If a student selects this option, they will be brought back to this page the next time they login to their app

Last page of application

SOPHOMORE INTERNATIONAL EXPERIENCE

Print for your records

Your application and essay have been successfully submitted

(Student's ID and Name)

You must submit the following for your application to be complete. We will not review your application until we have received it in its entirety.

1. A \$500 deposit (SIE) is due through the [Student Account Center](#). Click on the 'Deposit' tab and choose either Wintersession 2020, or Summer 2020, then click 'Select'. In the next box that appears, choose either SIE Winter On-line Deposit or SIE Summer On-line Deposit, then click 'Select'. Payment by check must include a Student ID# and program term (i.e. Winter 2020 or Summer 2020) and must be sent to the Bursar's Office. If you wish to confirm that your application deposit has been received correctly, please contact the Bursar's Office at 401-232-6030.

2. Passport Copy Required:

A copy of your passport MUST be uploaded to Banner for this step to be considered complete. There will be no exceptions. If you do not have a current passport, or if your passport will be expiring within 6 months of your RETURN from the program, you MUST upload a receipt, with your name and student ID, verifying that you have applied for, or are renewing your passport.

Upload Passport

Additional Information includes the following:

*****If/When you are accepted, you will be instructed to return to this site to complete the following:**

- [Medical, Health, and Dietary Restrictions](#)
- [Notarized Short-Term Study Abroad Agreement \(download and have notarized\)](#)

This is where students upload their passport information page OR payment receipt for buying a new passport (if they're trying to renew or apply for their passport right now, and will have to upload their new passport copy when they receive it)

If you have questions, please contact:
Study Abroad Office
(401) 232-6209 or saoffice@bryant.edu

Once a student uploads their new passport, they can log out of their application

[Student Services Menu](#) | [Logout](#)